



# CITY OF RUSSELL

FOURTH CLASS  
P.O. BOX 394  
RUSSELL, KENTUCKY 41169  
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SAMUEL R. SIMPSON  
MAYOR

JOYCE E. CONLEY  
CITY CLERK / TREASURER

JAMES CRISP  
CHIEF OF POLICE

BILLY C. SELVAGE, JR  
FIRE CHIEF

## SIGN PERMIT

PERMIT # \_\_\_\_\_

DATE \_\_\_\_\_ APPLICANT NAME \_\_\_\_\_

CONTRACTOR NAME AND  
PHONE \_\_\_\_\_

CITY BUSINESS LICENSE# \_\_\_\_\_ SIGN  
LOCATION \_\_\_\_\_

The following information is required to be submitted to the Building Department for PLAN REVIEW:

- 1) Two sets of engineered stamped complete plans of proposed sign structure along with foundation plans, one set will be kept on file at our office the other will be returned to you.
- 2) A site plan drawn to scale and showing the dimensions of the lot. The drawing will show the location of ALL structures on the lot and the distance to the property lines.
- 3) All corners of the lot shall be properly and permanently marked.
- 4) Any and all easements shall be shown on the drawing along with setback lines.
- 5) The Sign Permit along with the Zoning Permit shall be issued before any ground breaking or construction has been started.

AREA SQ FT \_\_\_\_\_ ESTIMATED COST \$ \_\_\_\_\_ ZONING FEE  
\$ \_\_\_\_\_ PERMIT FEE \$ \_\_\_\_\_ TOTAL \$ \_\_\_\_\_

RICHIE BLUM  
INSPECTOR \_\_\_\_\_